



**Willow Glen Business Association  
Board of Directors & General Membership Meeting  
Tuesday, December 8th, 2020 \* 9:00 am – 10:00 am  
Zoom Meeting**

**I – Information Only    A – Action Required    G – Good of the Order**

Item	Type	Person Responsible	Time line	Action
Meeting called to order	G	Linda Ruiz, President District 6 Councilmember Dev Davis	9:00 am – 9:15 am	Welcome
Approval of minutes	A	Approval of November Minutes	9:15am	Review and approval of, November 10th, 2020 minutes
Executive Committee Report	I	Executive Committee Update – Linda Ruiz	9:20 am	Meeting canceled
Treasurer’s Report	A	Treasurer, Tim Mulcahy – November Financial Report	9:35 am	Board approval Accept Report
Committees to provide an update to board and membership on their projects.	I	<b>Member Relations Committee</b> WGBA Staff WGBA Pop-up Shop “Toys for Tots”	9:40 am – 9:55 am	Updates
	I	<b>CBID Committee – Nate Perez</b>		
	I	<b>Our Avenue Committee</b> Chair: Vince Falcone Committee Update		
	I	<b>Promotions &amp; Events Committee</b> Chair: Lynne Rovai Committee Update Holiday Ornament Small Business Saturday Holiday Pedicab Rides		
	I	<b>Board Recruitment – Tim Mulcahy</b> Committee Update		
OPEN FORUM/ PUBLIC COMMENT– 2 MIN. EACH	G	Moderated by Board President  <b>Time Certain</b> Any person may address the Board on any subject not on the agenda. Since the subject is not on the agenda, the Brown Act (State Open Meeting Law) prohibits action by the Board. However, Board Members and Staff may briefly respond to statements or questions and/or provide referral to Staff. The Board may place the item on an agenda for a future meeting.	<b>9:55 am – 10:00 am</b>	
Assoc Member Applications	A	Venus Works LLC, DBA Vertara		
Meeting Adjournment	G	Linda Ruiz	10:00 am	

**The next WGBA Board meeting will be Tuesday, January 11th, 2021, time 9:00 am  
Zoom Meeting**

*The mission of the WGBA is to make downtown Willow Glen a desirable destination to shop, eat and locate a business through maintenance and beautification projects and the promotion of a positive identity for the Willow Glen business community through advertising, public relations, sponsorships, events and festivals and the preservation of the historical and architectural character of downtown Willow Glen.*